

## Lithuania LLC - annual renewal obligations

Our Client's Name

Our Client Address

Date: Wednesday, March 08, 2023

Invoice No: 20xx-001-003SH

Professional services rendered for a <a href="#">Lithuania LLC Annual Renewal</a>	Notes	€
Legal <a href="#">registered office</a> services	1.	1,200
Estimate accounting and tax <a href="#">filing fees</a> (active company, year-end)	2.	2,700
Total accounting and tax <a href="#">engagement fees</a> to be settled this week, thank you;	3.	<b>8,202</b>

**Note:** I recommend you carefully read the sales invoice notes below; to understand all the professional services required by your Firm, eliminating the risk of unwanted fee surprises during the engagement.

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### Notes to invoice above

1. This fee is pro-rated from 20-07-23 to 31-12-23. The [Article 2 of the Republic of Lithuania Law on Companies 2000](#) stipulates that all local entities must maintain a legal registered office address in Lithuania. As always, Healy Consultants Group PLC will supply this [professional service](#); and
2. Healy Consultants Group PLC in-house Accounting and Tax Department to file the legal annual [return \(click link\)](#) of the business with the Lithuania [Government](#). Refer to this [web page \(click link\)](#) to better understand the annual renewal process; and
3. This is Healy Consultants Group PLC annual fee to supply bookkeeping [services](#) to the Lithuania business of our Client, including preparation of a trial balance for our Client's review and approval. This trial balance will thereafter be used to prepare the financial statements and corporate income tax returns of the business of our Client's Lithuanian business.



While preparing this quote, our Firm assumed that there will be less than 50 transactions per month. In the event there is an increase in the number of transactions and/or complexity of the task, Healy Consultants Group PLC may have to revert to our client for additional fees.

Our pricing and terms and conditions for bookkeeping services are available on [this webpage](#).

4. While preparing this quotation, our Firm assumed your Lithuanian LLC was active during the past financial year, ending on 31-12-20xx. Our in-house Compliance & Accounting & Tax [Department](#) will:
  - ✓ Prepare active financial statements and submit a corporation tax return to the [tax authority](#); and
  - ✓ Secure a legal exemption from independent statutory annual audit.

Refer to this [web page](#) to better understand the professional support your Firm will receive from our in-house Accounting and Tax [Department](#). For a dormant Lithuanian entity, our Client must email us bank statements as evidence of the inactivity of the business. If an independent statutory annual audit is required, additional fees will apply.

5. All fees quoted in this invoice correspond to fees quoted on Healy Consultants Group PLC's business [website](#). Please review this invoice carefully to identify errors. During the rush of the business day, it is possible that Healy Consultants Group PLC inadvertently made fee calculation errors, typing errors or omitted services or historic fee payments from Clients. In the unfortunate event you identify invoice errors, please revert to me directly re the same. I apologize in advance if I or my staff made invoice errors; and
6. To avoid late penalties, please settle our fees by the required deadline. Otherwise, a monthly penalty fee will be borne by our Clients. It is important our Clients respect deadlines set by the Government and co-operate with Healy Consultants Group PLC to timely accurately and completely discharge your legal, accounting, audit and tax obligations.
7. Engage Healy Consultants PLC to [project manage](#) business set up in every country on the planet. We are the best in the [world](#) at what we do, timely completing [the A to Z](#) of every country engagement; and
8. In 2022 and because of global inflation, Healy Consultants Group PLC increased our fees. Refer to this [web page](#) to understand why. We hope this increase does not damage our business relationship; and

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9. Refer to this web page ([click link](#)) to view additional terms and conditions relating to your annual renewal engagement; and
10. Over the coming months, you may need Healy Consultants Group PLC support for i) [book-keeping](#) and ii) [monthly and quarterly](#) Government reporting and iii) [employee](#) matters;
11. Our in-house Accounting and Tax Department will help our multi-national Clients' with the following statutory Government reporting obligations:

Statutory obligations	When	Comments
VAT returns	Monthly	For both dormant and active companies
Payroll reporting	Monthly	For active companies with staff
Advance corporation tax payments	Quarterly	For active companies

12. Thank you for your business and for staying with Healy Consultants Group PLC. Healy Consultants Group PLC our in-house Accounting and Tax Department look forward to timely, accurately and completely discharging your 2022 Lithuanian statutory legal, accounting and tax filing obligations.

Best regards

*Sharon Tham*

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[Sharon Tham \(click link\)](#),

Group Financial Controller

Singapore [office](#)

Healy Consultants Group PLC