

## Costa Rican LLC invoice

Client to provide

Address to be provided

Date: Thursday, September 29, 2022

Company license No.: 268868

TRN.: 100399843000003

Invoice No: 2022 – 09 – 028CZ

Professional services for <a href="#">Costa Rican</a> LLC (SRL) (without travel)	Notes	2022 US\$	2023 US\$
Costa Rican tax resident SRL company <a href="#">formation</a> fees (without travel)	1.	4,840	850
Company legal representative and registered <a href="#">office</a> fees	2.	1,200	1,200
Estimated Costa Rican <a href="#">Government registration</a> fees	3.	335	0
Costa Rican multi-currency corporate <a href="#">bank account</a> (no travel)	4.	7,950	0
Costa Rican <a href="#">tax registration</a> fees	5.	950	0
Estimate of annual <a href="#">accounting and tax</a> fees for an active entity	6.	0	2,700
Ultimate beneficial owner report to the Central Bank	7.	540	540
<b>Total</b> Healy Consultants Group PLC fees payable by <a href="#">instalments</a>	8.	<b>15,815</b>	0
Estimate of total fees payable after <a href="#">12 months</a>	9.		<b>5,290</b>

The above services and fees represent the average Costa Rican requirements of our multi-national Clients'. I recommend you carefully read the notes in the following pages, to accurately and completely understand all services required by your Firm; eliminating the risk of unwanted fee surprises during the engagement.

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### Notes to invoice above

1. Within [four weeks](#) from receipt of engagement fees and signed documents, Healy Consultants Group PLC will complete the incorporation of a tax resident Costa Rican Sociedad de Responsabilidad Limitada (SRL). Before submitting a quality incorporation application to the [Mercentile Registrar](#) and the [National Registry](#), our Staff and Client will detail-discuss important business set up considerations outlined on [this web page](#);
2. The Costa Rican Companies law requires each SRL to *i)* appoint a resident company representative (also called agent) and *ii)* maintain a legal registered office in Costa Rica. To comply with this statutory requirement, Healy Consultants Group PLC will supply these [professional services](#); and
3. This fee is an estimate of government costs payable during your Firm's engagement. Refer to this [web page](#) to understand more about these fees. For transparency purposes, all government fee payments will be supported by original receipts and invoices; and
4. Without bank signatory travel, Healy Consultants Group PLC will secure a multicurrency corporate bank account numbers for your Costa Rican entity. From the moment a complete application is submitted to the banks or PSP, it will take on average *three months* to secure multi-currency corporate bank account numbers. In most cases, Costa Rican banks require our Client to travel, before the bank account numbers are issued. Consequently, Healy Consultants Group will simultaneously target international multi-currency corporate banks or PSPs. When [travel](#) is unavoidable, we refund US\$950 to our Client. Multi-currency corporate bank account opening is the most [challenging](#) part of the engagement. Consequently, we apply our "[guaranteed bank account approval or your money back](#)" policy.

To minimize engagement surprises and align all parties' expectations, I recommend you read [this web page](#), specially the due diligence documentation section. To maximize the probability of bank approvals, Healy Consultants PLC will:

- ✓ prepare a quality business plan, including expected inflow and outflow of funds for the first 12 months;
  - ✓ contact multiple banks to secure their written confirmation, welcoming a formal application from our Client's business;
  - ✓ weekly negotiate and aggressively follow up with the bank relationship managers to ensure a timely corporate bank account approval;
5. Costa Rican Tax Laws demand each entity must register for VAT and corporation tax with the [Sistema de Identificacion de Contribuyentes](#). As always, my team and I will seek legal exemptions from these statutory registrations, especially when no business is done within the territory; and
  6. Assuming our Clients' entity is active over the coming year, this is an estimate of Healy Consultants Group PLC's fees to timely accurately and completely discharge our multi-national Clients' annual Costa Rican legal, accounting and tax obligations. As always, our in-house Accounting and Tax Department will legally minimize local and international tax, especially when no business is done within the territory. Fortunately, small companies enjoy a legal exemption from an independent statutory annual audit. Refer to this [web page \(click link\)](#) to better understand this important annual professional service. For a dormant inactive company, our fees are [only US\\$1,200](#).

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7. Annually before April 30, all entities must file a report with the Registry of the Costa Rican Central Bank, including data on shareholders and ultimate beneficial owners of the entity. As always, our in-house Legal and Compliance Department will assist our multi-national Clients' to timely submit an accurate and complete statutory report; and
8. All fees quoted in this sales invoice correspond to fees quoted on Healy Consultants Group PLC's business [web site](#). Please review this invoice carefully to identify errors, including the embedded web links. During the rush of the business day, it is possible that our Staff inadvertently made fee calculation or typing errors, or omitted services or previous fee payments from our Clients. In the unlikely and unfortunate event you identify errors, please revert to us directly and we will immediately amend the invoice. I apologize in advance if I or my staff made invoice errors; and
9. Assuming our Client re-engages Healy Consultants Group PLC in 2023, this fee is an estimate of the fees payable [next year](#), 12 months after the date of company registration in 2022; and
10. In accordance with Costa Rica Company Law, there is no minimum share capital. To efficiently complete company incorporation and multi-currency corporate bank account opening, my team and I however recommend a minimum paid-up share capital of US\$ 10,000; and
11. Refer to [this important web page](#) to read additional terms and conditions applying to this engagement; and
12. Engage Healy Consultants Group PLC to [project manage](#) business set up in every country on the planet. We are the best in the [world](#) at what we do, timely completing [the A to Z](#) of every country engagement; and
13. Over the coming months, you may need Healy Consultants Group PLC support for **i) [book-keeping](#)** and **ii) [monthly and quarterly](#)** Government reporting and **iii) [employee](#)** matters;
14. Some of our Clients' require an [immediate Costa Rica solution](#). Within 1 week, Healy Consultants Group PLC can supply our Client **i) an existing dormant Costa Rica company number** and **ii) an already approved Costa Rica multi-currency corporate bank account** and **iii) a city center business address**. Turnkey solutions are attractive to multi-national Clients' who wish to immediately close a country deal, sign a legal contract or invoice a customer;
15. Thank you for your business and we look forward to working closely with you over the coming months, as we [project manage](#) your Costa Rican business [set up](#).

Best regards,

*Aidan Healy*

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Aidan Healy

[Business owner](#)

Healy Consultants Group PLC