

Ajman Offshore Company Invoice

Our Client's name

Company Reg. No.: 921530

Our Client's address

Date: Tuesday, January 04, 2022

Invoice No: 2018– 03 –024p

Professional services for Ajman offshore (without travel)	Notes	Year 1 US\$	Year 2 US\$
Ajman offshore company formation fees (without travel)	1.	4,720	2,000
Company secretary and legal registered office fees	2.	1,200	1,200
Ajman Government registration fees	3.	1,100	0
UAE corporate bank account opening fees (without travel)	4.	4,950	0
Refundable deposit fees	5.	700	0
Total Healy Consultants Group PLC fees payable this month	6.	12,670	0
Total Healy Consultants Group PLC fees payable after 12 months	7.	0	3,200

Note: this invoice needs to be tailored for each Client. The above services and fees represent the average requirements of our Clients. I recommend you carefully read the notes within the attached draft invoices to confirm and understand all services required by your Firm, eliminating the risk of unwanted fee surprises during the engagement;

Ajman Offshore Company Invoice

Notes to invoice above

1. Healy Consultants Group PLC's fees to legally register our Clients' Ajman offshore LLC within [two weeks \(click link\)](#), including **i)** choosing the optimum regulatory license for our Client's business activities; **ii)** settlement of our accountant and lawyer fees; and **iii)** preparing a high quality company incorporation application for [Ajman Chamber of Commerce and Industry](#);

In Year 2, Healy Consultants will assist our Client maintain their Ajman offshore in good standing, renew the company with the Ajman Free Zone Authority, pay AFZA renewal fees and obtain the renewed certificate of incorporation valid for 1 year;

All [engagement fees](#) (click link) are agreed and paid up front and agree to the fees published on our country web pages. Consequently, there are no hidden fees or surprises or ambushes throughout the engagement. All engagement deadlines are agreed up front in the form of [a detailed project plan](#), mapping out deliverables by week throughout the engagement term



Every second day during the engagement, we email our Client a [detailed email engagement status update](#). Our Client is immediately informed of engagement problems together with solutions. Your dedicated engagement manager is reachable by phone, skype, live chat and email and will communicate in your preferred language;

2. In accordance with Amiri Decree No. 3 of 1988, each Ajman offshore company must appoint a company secretary, who may be a natural person or a body corporate, but the company secretary must be resident in UAE. Healy Consultants Group PLC will be the legal Ajman Company Secretary and our annual responsibilities include **i)** preparation and filing of the legal Annual Return; **ii)** securely maintain company records; and **iii)** liaison with the Ajman Government on behalf of our Client;

In accordance with Ajman Company Law, an Ajman offshore company shall as from the date of its incorporation have a legal registered office in Ajman, to which all official Government communications and notices may be addressed. To comply with this statutory requirement, Healy Consultants Group PLC Ajman business office will be the registered office address for your Ajman Company. Thereafter, this address will be used to receive government correspondence including **i)** tax letters; **ii)** notice of the legal annual return; and **iii)** all government communications. Most of our Clients wish to place Healy Consultants Group PLC [Ajman office address \(click link\)](#) on invoices, contracts, websites and business cards;

3. This fee is an estimate of government costs payable during your Firm's engagement. All government fee payments will be supported by original receipts and invoices. Examples of government costs include **i)** to reserve the company name; **ii)** paying the [Chamber of Commerce](#) fee; and **iii)** registering the company with the relevant authorities. Following engagement completion, Healy Consultants Group PLC will refund our Client any excess of funds received over actual Government costs paid;

Ajman Offshore Company Invoice

4. Healy Consultants Group PLC will secure multi-currency corporate bank account numbers for our Client's Ajman company office. It will take on average two months to secure corporate bank account numbers from the moment a complete quality corporate bank account opening application is submitted to the banks. Unfortunately, all UAE banks require a one-hour interview with our Client, before the bank account numbers are issued. No exceptions. From those Clients that cannot travel to the UAE, we offer international non-travel corporate bank account solutions. When travel is unavoidable, we refund US\$950.

This is the most challenging part of the engagement. Consequently, we apply our [guaranteed bank account approval or your Money Back](#) policy. To maximize the probability of successful multi-currency corporate bank account approvals Healy Consultants Group PLC will:

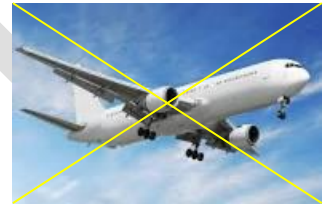
- ✓ prepare a quality business plan, including expected inflow and outflow of funds for the first 12 months;
- ✓ contact multiple banks to secure their written confirmation, welcoming a formal application from our Client's business;
- ✓ weekly negotiate and aggressively follow up with the bank relationship managers to ensure a timely corporate bank account approval;

To minimize engagement surprises and align all parties' expectations, I recommend you read [this web page](#), specially the due diligence documentation section;

5. As per the local regulations, Healy Consultants Group is the legal registered agent of our Client and as such is legally required to de-register our Client's Ajman company, including bare the related de-registration expenses, should our Client fails to renew their annual license. This refundable deposit ensures Healy Consultants Group has the necessary resources to complete the de-registration with the Ajman Authorities when needed.
6. All fees quoted in this invoice correspond to fees quoted [on Healy Consultants Group PLC's website](#). Please review this invoice carefully to identify errors. During the rush of the business day, it is possible that Healy Consultants Group PLC inadvertently made fee calculation errors, typing errors or omitted services or omitted historic fee payments from Clients. In the unfortunate event you identify invoice errors, please revert to me directly re the same. I apologize in advance if I or my staff made invoice errors;
7. Assuming Our Client will re-engage Healy Consultants Group PLC in year 2, this fee is an estimate of the fees payable next year, 12 months after the date of company registration;
8. In accordance with the [UAE VAT law](#), Healy Consultants Group DMCC is required to impose 5% VAT on all invoices issued to **i) UAE based Clients** or **ii) multi-national Clients'** setting up business in the UAE. Healy Consultants Group DMCC sales invoices are zero VAT rated for multi-national Clients' requiring business set up outside of UAE;
9. The fees quoted in this invoice are a prediction of the fees required to efficiently and effectively complete this engagement in a timely manner. If during the engagement Healy Consultants Group PLC realizes that the project is more complex than anticipated, requiring a large additional investment of time, my Firm will revert to request additional fees;

Ajman Offshore Company Invoice

10. All UAE entities that have generated income from a [Relevant Activity \(RA\)](#) must **i)** maintain economic substance in the UAE and annually submit **ii)** an economic substance notification and **iii)** an economic substance report to the UAE authorities. Unless we hear otherwise from our Client, Healy Consultants Group PLC assumes that our Client does not fall under the above and hence is not required to complete the ESR filing. If this filing is necessary, Healy Consultants Group PLC will be pleased to assist our Client for an additional fee of US\$750.
 11. In accordance with Ajman Company Law, there is no paid up share capital required for Ajman offshore company;
 12. If our Client requires non-resident nominee shareholder and director [services \(click link\)](#), Healy Consultants Group PLC will be pleased to assist. Our fee for professional, passive nominee non-resident corporate shareholder amounts to US\$2,100 per annum. Our fee to be both non-resident nominee director and shareholder amounts to US\$6,600 per annum. Being the sole shareholders and sole director of a Client's company exposes Healy Consultants Group PLC to reputation, litigation and financial risk;
 13. If our Client and Healy Consultants Group PLC properly plan this engagement, our Clients will **not** have to travel during this engagement. Healy Consultants Group PLC will efficiently and effectively and aggressively complete company registration and corporate bank account opening in a timely manner without our Client's presence. Instead, our Client will need to **i)** sign and get documents legalized in the embassy in their country of origin; and **ii)** courier the originals to Healy Consultants Group PLC office;
 14. Depending on our Client business and nationality, the Government may require a special regulatory license to carry on your business in the country. Healy Consultants Group PLC will assist our Client secure license approval. There may be additional fees for this service;
 15. During the engagement, shareholders and directors documents may need to be translated into the local language before the Government and Bank approves company registration and corporate bank account opening respectively. Consequently, our Client should budget for possible additional translation and embassy atestation fees in their country of origin as well as in UAE. Either our Client or Healy Consultants Group PLC can complete this administrative task;
- As always, Healy Consultants Group PLC will negotiate with all third parties to eliminate or reduce additional engagement costs. For transparency purposes, all third-party fee payments will be supported by original receipts and invoices. Examples of possible third-party payments include **i)** embassy fees; **ii)** notary public costs; **iii)** official translator fees;
16. Engage Healy Consultants Group PLC to [project manage](#) business set up in every country on the planet. We are the best in the [world](#) at what we do, timely completing [the A to Z](#) of every country engagement;
 17. As stipulated on our [business website](#) and in section 3 of our engagement letter, Healy Consultants Group PLC will only commence the engagement following **i)** settlement of our fees; and **ii)** completion and signing of our legal engagement letter;



Ajman Offshore Company Invoice

18. Healy Consultants Group PLC will only incorporate your company after 75% of [due diligence documentation](#) is received by email. Healy Consultants Group PLC will only open a corporate bank account after 100% of the Client's original due diligence documentation is received by courier;
19. It is important our Clients are aware of their personal and corporate tax obligations in their country of residence and domicile. Let us know if you need Healy Consultants Group PLC help to clarify your local and international annual tax reporting obligations;
20. During the annual renewal engagement with our Client, our in-house [Legal and Compliance Department](#) reviews the quality and completeness of our Client file. Consequently, Healy Consultants Group PLC may revert to our Client to ask for more up to date [due diligence documentation](#);
21. Some of our Clients engage Healy Consultants Group PLC to [recruit \(click link\)](#) local employees. We have a lot of experience in this area and we are quite skilled at securing quality candidates for our Clients;
22. Some of our Clients require an [immediate Ajman solution](#). With this strategy, within a day Healy Consultants Group PLC can supply our Client **i)** an existing dormant UAE company number and **ii)** an already approved corporate bank account number and **iii)** a business address. Turnkey solutions are attractive to those entrepreneurs who wish to immediately close a country deal, sign a contract or invoice a customer;
23. To assist our Clients to minimize foreign exchange costs, we offer the payment in SG\$, Euro, Pounds or US\$. Kindly let me know in which currency your Firm prefers to settle our fees and I will send an updated invoice, thank you;



Thank you for your business and we look forward to working closely with you over the coming weeks as we [project manage \(click link\)](#) your Ajman business set up engagement.

Best regards,

Aidan Healy

Aidan Healy

[Business owner](#)

Healy Consultants Group PLC

Address: Office 402, Reef Tower, Cluster O, Jumeirah Lake Towers, Dubai, U.A.E.

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